

Comundo places and accompanies co-workers on assignments in Africa and Latin America and is the leading Swiss organisation for personnel development cooperation. The cooperation with local partner organisations contributes to the sustainable improvement of the living conditions of children, young people and older people. We offer you the chance to share your knowledge and set a unique milestone in your biography!

Skills Development Program Advisor

Country, Place:	Zambia, Lusaka
Partner Organisation:	Vision of Hope
Duration:	2 – 3 years
Start of assignment:	by arrangement

Vision of Hope (VoH) is located in Lusaka, with a few access points spread across the country. The focus is to educate, empower, and create a securely safe environment for vulnerable and at-risk girls and young women. VoH has thematic expertise in community outreach, street outreach, and project management related to social inclusion, entrepreneurship, HIV/AIDS prevention, health care, sewing and craft management, psychosocial counselling, and rehabilitation. VoH is implementing the Skill-Up Project (SUP), which aims to establish a comprehensive trade training and learning centre (skills development centre). The project is designed to address the critical need for empowering girls, young women, and the vulnerable community with practical skills and trades that can enable them to secure employment or start their own businesses, thereby improving their standard of living.

Your activities / tasks

As a Comundo co-worker, you will support the development and implementation of various skills training programs at VoH Zambia. You will be responsible for creating a comprehensive skills development strategy that empowers girls and young women to become self-sustainable and equipped with the tools to break cycles of poverty. Your role involves managing and coordinating various skills development initiatives, including crafts, sewing, baking, and other tailor-made vocational training programs.

Among other roles, you will:

- Collaborate with various teams to create a comprehensive skills development strategy.
- Collaborate with local trainers and experts to develop and deliver high-quality training programs.
- Identify and prioritize tailor-made skills development needs.
- Identify and pursue funding opportunities to support tailor-made skills development initiatives.
- Provide training and capacity-building opportunities for program staff and volunteers.
- Design and implement monitoring frameworks to assess the effectiveness of the programs.

Your profile

- Bachelor's degree in a relevant field, such as education, social work, or business administration.
- At least 3 years of experience in program management, skills development, or a related field.
- Experience working with vulnerable populations, particularly girls and young women.

General requirements

- Completed vocational or tertiary education
- At least 5 years of professional experience
- Resident in Switzerland or Germany
- Intercultural competencies and the ability to act in diverse contexts
- Good physical and mental health
- Ability to work independently and in a team
- High social skills and intercultural sensitivity
- You are motivated to live a simple lifestyle
- You are prepared to contribute to public relations and fundraising

We offer

- An exciting working environment with ample space for initiative, participation, and intercultural contacts
- An adequate preparation
- Introduction to the situation of the country of assignment and local support
- Living and insurance costs during your assignment
- Travelling costs in both directions
- Initial financial aid after your return

Application Procedure

Before submitting a written application, we recommend contacting Comundo and attending an information event in your region. This will provide you with more detailed information about the application procedure, the working conditions, the working culture, and benefits. You will find the respective dates as well as more information on our website: www.comundo.org

Contact

Deutschschweiz
einsatz@comundo.org
Tel. +41 (0)58 854 11 86

Suisse romande
fribourg@comundo.org
Tél. +41 (0)58 854 12 44

Svizzera italiana
bellinzona@comundo.org
Tel. +41 (0)58 854 12 14